

SOO/JSM

17th November 2023



GLC

Herringham Primary Academy

Head of School: Sam Otto

Deputy Head of School: Zoe Singh

Dear Parent/Carer,

Duxford Imperial War Museum – Thursday 8th February 2024

An educational visit has been arranged for the children in Year 4 to visit The Imperial War Museum, Duxford in Cambridge on **Thursday 8th February 2024**. The day will provide the children with cross curricular links to History, Geography and Literacy work. This trip will complement their work around World War 2 which is their topic for next term.

They will be leaving school promptly at 8:20am and travel by coach (with seatbelts fitted) to Duxford. Please arrive no later than 8.10am so the children can be registered before they leave. We will need to leave on time and unfortunately cannot wait for late children. They will return to school at approximately 4pm, we ask for your understanding if they are a little late because they can get held up by traffic. If the return time is likely to be different we will send a dojo message, please can you make sure we have your updated mobile number within school. They will be dismissed from the classroom door, not at the roadside. The children will need to wear their school uniform.

If your child is eligible to receive a free school packed lunch, please indicate on the comments section on the school gateway app with your child's preferred choice of Cheese, Ham or Tuna sandwich no later than Thursday 1st February 2024. If you do not indicate that you would like the school to supply a packed lunch for your child we will assume that you are sending a lunch into school with them. We cannot provide lunches on the day of the trip without notice.

A donation of £8.33 would be appreciated by Thursday 1st February 2024. Please pay and give consent online via the school gateway app or if you require a pay point voucher please speak to the office. Payments for all trips are non-refundable and non-transferable.

This is such a good trip and the children always have a very rewarding experience. If we do not receive enough donation money it may result in the trip being cancelled, we are hoping we do not have to do this because of the disappointment this would cause to the children.

If you have any queries about this trip, please do not hesitate to contact me.

Yours sincerely,

Mrs S Otto
Head of School

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Chief Executive Officer: Kevin Sadler.

The Gateway Learning Community is committed to safeguarding and promoting the welfare of children and young people and expect all staff, volunteers and visitors to share this commitment.



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