



GLC

Herringham Primary Academy

Head of School: Sam Otto

Deputy Head of School: Zoe Singh

SOO/JSM

13th March 2023

Dear Parent/Carer

Educational visit for Year 2
To Colchester Zoo on Friday 30th June 2023

An educational visit to Colchester Zoo, Essex has been arranged for the children in Year 2 on Friday 30th June. This visit complements the theme your child will be learning about during the summer term. They will have the opportunity to see all the fantastic animals and also receive a workshop around Habitats which will further compliment their work in class.

The children will need to wear school uniform and suitable footwear for walking on rough ground. We hope for good weather at this time of year but as the English weather is unpredictable your child may need to have a raincoat or waterproof jacket with them just in case.

If you would like your child to receive a school packed lunch, please indicate on the school gateway app with your preferred choices, Cheese, Ham or Tuna Sandwich plus a bottle of water, cake/cookie and a piece of fruit. We will need to know no later than Wednesday 28th June 2023. If you do not request that you would like the school to supply a packed lunch for your child we will assume that you are sending a lunch into school with them. We are unable to make them up on the day of a trip.

The children will be transported by our usual reliable bus company with seat belts, leaving school promptly at 8:30am. **Please arrive by 8:15am so that your child can be registered before they leave.** They will return to school at approximately 3:30pm; they will be dismissed from their classroom doors not at the roadside. Please make sure we have your updated mobile number within school. Updates will be on class dojo.

A payment of £18.40 towards the cost of the trip would be appreciated. This amount covers the entrance cost and transport to and from the venue. Please pay via the School Gateway App or if you need a pay point voucher please request one at the office. **As there are still a number of weeks to go on this visit, you have the option to pay weekly or even monthly to help ease the cost of this visit. The minimum weekly payment you can make is £5.00 via the School Gateway App.**

The balance needs to be paid by Friday 23rd June 2023. If we do not receive enough donation money it may result in the trip being cancelled, we are hoping we do not have to do this because of the disappointment this would cause to the children. Payments for all trips are non-refundable and non-transferable.

As always, we rely on your support with the cost, because without this the children could not enjoy the experience of these educational visits.

Yours faithfully,

Mrs S Otto
Head of School

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Chief Executive Officer: Kevin Sadler.

The Gateway Learning Community is committed to safeguarding and promoting the welfare of children and young people and expect all staff, volunteers and visitors to share this commitment.



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